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S T U . . . SLOVAK UNIVERSITY OF TECHNOLOGY IN BRATISLAVA
. Slovak University of Technology in Bratislava
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**Tempus SMGR No: 517340 – TEMPUS - 1-2011-1- IT
Documentation for Quality Assurance of Study Programmes
(DoQuP)**

Training Seminar

**Methodologies and procedures of
definition, gathering, elaboration and presentation
of information and data for quality assurance of
study programmes: experiences and best practices**

Bratislava, 10-12 October 2012

The aim of DoQuP project is the definition and implementation of an on-line documentation system for the quality assurance of study programmes in the partner countries (Azerbaijan, Kazakhstan, Kyrgyzstan, Tajikistan) consistent with the European standards for quality assurance, in order to promote their quality, transparency and comparability at national and international level.

The first step of the project has been the definition of the 'DoQuP standards' for quality assurance of study programmes in partner countries and of the associated 'quality requirements'. Then for each quality requirement the information and data to be documented in order to provide evidence of the study programme quality have been identified.

The next step of the project is the definition of appropriate methodologies and procedures of definition, gathering, elaboration and presentation of the identified information and data. The aim of the seminar is to introduce experiences and best practices on methodologies and procedures for the management of the documentation for quality assurance of study programmes of the European countries partners of the project.

Furthermore in a round table the strengths and weaknesses of the implementation of the Bologna process in the European countries partners of the project will be pointed out, with particular reference on the consequences on the educational level of the graduates.

Program

Status: 05 October 2012

Wednesday 10 October 2012

9.00: Meeting at Hotel Akademik

9.30-10.00: *Welcome to STU in Bratislava*

Jan Szolgay, First Deputy Dean and Vice-Dean for Science Research and Foreign Relations – SvF STU – Deans office - 1st floor – block C, Faculty of Civil Engineering, Radlinskeho 11, 813 68 Bratislava, Slovakia.

10.00-10.45: *Study Programmes for Foreign Students at STU*

Andrej Soltesz, PhD - Former Vice-Dean for International Relations at SvF STU - Deans office - 1st floor – block C, Faculty of Civil Engineering, Radlinskeho 11, 813 68 Bratislava.

10.45-11.15: *Documentation of information and data for the quality assurance of study programmes*

Alfredo Squarzoni, DoQuP Project Coordinator - University of Genoa Deans office - 1st floor – block C, Faculty of Civil Engineering, Radlinskeho 11, 813 68 Bratislava.

11.15-12.30: *Monitoring of the adequacy and effectiveness of the educational process perceived by students*

Peter Makys, Vice-Dean for Education – SvF STU - Deans office - 1st floor – block C- Faculty of Civil Engineering, Radlinskeho 11, 813 68 Bratislava.

12.30-14.00: Lunch break

14.00-16.00: *Monitoring and presentation of the results of the educational process*

Marian Dubik, On-line AIS Academic Information System manager – SvF STU – Seminar room ESF 1-2 on the 2nd floor, Faculty of Civil Engineering, Radlinskeho 11, 813 68 Bratislava.

16.00-17.00: *Organisation and management of the student support services*

Faculty of Civil Engineering at the Slovak University of Technology in Bratislava,
813 68 Bratislava 1, Slovak Republic - www.stuba.sk

Contact : Valeria Lesnakova

e-mail address: Valeria.Lesnakova@stuba.sk; tel.: *421/2/592 74 987; fax:*421/2/52967027

Marianna Frajkova, On-line AIS Academic Information System manager – SvF STU - Seminar room ESF 1-2 on the 2nd floor, Faculty of Civil Engineering, Radlinskeho 11, 813 68 Bratislava.

18.00: Meeting at Hotel Akademik – visit to Old Town

Thursday 11 October 2012

10.00-10.30: *Welcome to STU in Bratislava*

Robert Redhammer, Rector – STU, Frantisek Hornak, Vice-Rector for Education - STU – Rectors office -3rd floor, Rectorate building, Vazovova 5, 812 43 Bratislava.

11.00-12.30: *On-line management of information and data for quality assurance of study programmes*

Simone Ravaioli, Director of International Affairs – CINECA- Seminar room ESF 1-2 on the 2nd floor, Faculty of Civil Engineering, Radlinskeho 11, 813 68 Bratislava.

12.30-14.00: Lunch break

14.00-15.30: *Management of the information about student support services in the Quality Assurance System*

Angela Ribeiro and Viviana Zanon, Quality Assurance Sector - University of Bologna, on behalf of CRUI- Seminar room ESF 1-2 on the 2nd floor, Faculty of Civil Engineering, Radlinskeho 11, 813 68 Bratislava.

15.30-17.00: *Round Table on strengths and weaknesses of the implementation of the Bologna process in the European countries partners of the project*

Guillermo Bernabeu, Spanish Bologna Process Team – University of Alicante
Alfredo Squarzoni, DoQuP Project Coordinator - University of Genoa
Eva Jankovichova, DoQuP Project Coordinator at Faculty of Civil Engineering – STU, Seminar room ESF 1-2 on the 2nd floor, Faculty of Civil Engineering, Radlinskeho 11, 813 68 Bratislava.

18.00: Meeting at Hotel Akademik – visit to Old Town

Friday 12 October 2012

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9.30-10.30: *The TUNING approach to the definition of educational objectives, learning outcomes and curriculum of a study programme*

Jozef Gasparik, Professor – SvF STU, Seminar room ESF 1-2 on the 2nd floor, Faculty of Civil Engineering, Radlinskeho 11, 813 68 Bratislava.

10.30-11.30: *Management system and initiatives for the promotion of quality: the process of revision and improvement*

Eva Jankovichova, DoQuP Project Coordinator – STU, Seminar room ESF 1-2 on the 2nd floor, Faculty of Civil Engineering, Radlinskeho 11, 813 68 Bratislava.

11.30-12.30: *Methods and procedures of students' learning assessment: strength and weakness points*

Gabriela Pavlendova, lecturer – SvF STU, Seminar room ESF 1-2 on the 2nd floor, Faculty of Civil Engineering, Radlinskeho 11, 813 68 Bratislava.

12.30-14.00: Lunch break

14.00-17.00: *Summing-up and Close of the Seminar*

Eva Jankovichova, Tempus Programme Coordinator at Faculty of Civil Engineering – STU, Seminar room ESF 1-2 on the 2nd floor, Faculty of Civil Engineering, Radlinskeho 11, 813 68 Bratislava.

Alfredo Squarzoni, DoQuP Project Coordinator – University of Genoa, Seminar room ESF 1-2 on the 2nd floor, Faculty of Civil Engineering, Radlinskeho 11, 813 68 Bratislava.